

Rafi's Spicebox sales assistant Job Description

Rafi's Spicebox is searching for friendly, innovative food-lovers to join us in our quest to encourage creative cooking using spices from around the world. We want conscientious people to work alongside the friendly team. The main job role is the efficient production of our curry packs and other products as well as providing excellent customer service at all times.

- Full time permanent position
- £7.25 per hour
- 37.5 hours per week (to include some weekends)
- Holidays – 21 days per annum, plus bank holidays

Key role responsibilities included:

- Production of curry packs and other products
- Offering excellent customer service through advice, tips and suggestions
- Administrative tasks such as record keeping, stock taking, date checking, cashing up
- Checking and responding to emails, phone calls from customers in a clear and professional manner.
- Support your line manager with any other shop duties
- Maintaining a clean workspace and shop floor at all times

An Ideal Candidate:

- Engagement with and enthusiasm for our business concept and ethos.
- The ability to complete tasks efficiently and with dedication.
- Ability to build a good rapport with customers and offer bespoke advice
- A high level of organisation including the ability to effectively prioritise complete tasks to a deadline and maintain a clean workplace environment.
- Good observational skills and attention to detail both in manufacturing products and ensuring procedures are followed correctly.
- The ability to take initiative and work unsupervised with a high level of quality.
- Good teamwork skills including the ability to accept direction from other staff members and supervisors.
- Passionate about food

About Rafi's Spicebox

We are an independent, family run business. We have four retail sites and a mail order department, where we sell our hand-made spice blends, for home cooked Indian dishes. We have a wide range of interesting products and offer customers cooking advice, tips and recipes. Along with this we also run cooking demonstrations, workshops, pop up events and appear at food shows and markets.

We are committed to ensuring the welfare and development of our team. We are also passionate about creating an interesting and positive work environment; you would be working in a small, friendly team, where you are able to contribute to the development of our business.

Please email completed application forms to Louise at landerson@spicebox.co.uk